

**Volunteer Application Form**

**About the Show:**

In 2016, the **Dog Lovers Show**welcomed around 30,000 canine enthusiasts and was a wonderful celebration of the friendship and unconditional love that we share with our ‘best friends’. The 2017 event will be even bigger and better with more Dogs, more new entertainment, attractions, doggy products and educational talks. For further information please visit the show website: [www.doglovershow.com.au](http://www.doglovershow.com.au)

**Event Dates:**

Friday 5th – Sunday 7th May

**Bump In:**

Thursday 4th May

**Event Location:**

Royal Exhibition Building, Carlton

**Volunteer Opportunity**

Applications are now open to volunteer onsite at the upcoming Dog Lovers Show, Melbourne 2017. This is a unique opportunity to be involved in this exciting event, work in a team environment and increase your event and customer service skills.

Ideally, successful candidates would be able to work between 8:30am – 5pm for the above 3 days. Please complete the Application Form with your availability and submit with your current resume if you have one.

**Volunteer Roles**

Only a limited number of positions are available and the tasks will involve supporting the onsite Show team with a wide range of tasks including:

* Crowd Control
* Queue Management
* Entry Hosts
* Ticketing
* Information Desk
* Rescue Information
* Arena & Stage Assistants
* Perfect Match Coordinators
* Pat-A-Pooch Coordinators
* Exhibitor Lounge Coordinator

**Skills and Attributes Required**

* Child & Dog friendly
* Exceptional customer service skills
* Work well under pressure
* Energetic & friendly
* Punctual & reliable
* High quality presentation (well groomed, well spoken)
* Work well as part of a team
* Comfortable to take direction as well as work autonomously
* Confident
* Excellent Communication Skills

**Successful candidates will receive**

* Dog Lovers Show t-shirt to wear on-site and keep
* A meal on each day you work if present during lunch hours
* Certificate of contribution (if required)
* Full briefing / induction prior to the event

**Expectations**

The volunteers are subject to the general supervision and pursuant to the orders, advice, and direction of Event Management International staff.

Volunteers agree at all times to be honest, industrious, and to perform all duties to the best of their ability, experience and talents that may be required to the satisfaction of   
Event Management International.

**Enquiries**

Trudi Borin

Operations Manager

Tel: 03 9696 9961

Email: [trudi@eventmi.com.au](mailto:trudi@eventmi.com.au)

**Applications close at 5pm on Friday 24th March, 2017.** Please complete your details below and submit together with a current copy of your resume if you have one via email to: [trudi@eventmi.com.au](mailto:trudi@eventmi.com.au) or post to Event Management International, 1/192 Bridport Street Albert Park, VIC 3206

**First Name: Surname:**

**Postal Address:**

**Contact Number:**

**Email Address:**

**(CONTINUED)**

**Why do you want to volunteer:**

**Outline Previous Volunteer Experience:**

**Outline Previous Event Experience:**

**Please circle your current availability** (please notify us if this changes closer to the event)**:**

Thursday 4th May 8:30am – 1pm 12:30pm - 5pm ALL DAY Other:

Friday 5th May 8:30am – 1pm 12:30pm - 5pm ALL DAY Other:

Saturday 6th May 8:30am – 1pm 12:30pm - 5pm ALL DAY Other:

Sunday 7th May 8:30am – 1pm 12:30pm - 5pm ALL DAY Other: